

Next 1 Page(s) In Document Exempt

25X1A9a

TRANSMITTAL SLIP		DATE <i>2 Aug 60</i>
TO: [REDACTED]		
ROOM NO.	BUILDING	
REMARKS: <i>Please take this up with salary and wage. If the job description is correct it seems to me that it rates \$4.9.</i>  <i>[Signature]</i>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-8  
WHICH MAY BE USED.

(47)

25X1A

25X1A9a

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	SECRET		
CENTRAL INTELLIGENCE AGENCY <b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	INITIALS	DATE
1	Office of the Comptroller 1039 Alcott Hall		
2			
3			
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
<p>Remarks:</p> <p>Here's another case where you &amp; Finance sent SS [redacted] to [redacted] w/out proper job approval. This is down again. He's in a SS-12 at SS-8 &amp; looks like he'll be promoted to SS-7. Very shortly!!</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Chief, Salary and Wage Division 701-A 1016 - 16th Street			
UNCLASSIFIED			SECRET

FORM NO. 237  
1 APR 55

Replaces Form 30-4  
which may be used.

U. S. GOVERNMENT PRINTING OFFICE : 1955 - O-342531

(40)

~~CONFIDENTIAL~~

28 JUL 1960

MEMORANDUM FOR: Chief, Near East Division  
ATTENTION: Personnel Officer  
SUBJECT: Upgrading of Position 1149, Fiscal  
Accounting Assistant, GS-07 at  
[REDACTED] Station

25X1A6a

To confirm a conversation between you and a representative of this Division on 25 July 1960, the subject proposal has been reviewed on the basis of information submitted by the Office of the Comptroller on 20 July 1960. Based on this review a determination has been made that the appropriate classification is Fiscal Accounting Assistant  
GS-07.

FOR THE DIRECTOR OF PERSONNEL:

SIGNED

[REDACTED]  
Chief, Salary and Wage Division

25X1A9a

Distribution:

- 0 & 1 - Addressee
- 1 - Office of the Comptroller
- 1 - D/Pers Reader Chrono
- 2 - SWD

~~CONFIDENTIAL~~

40 35

~~SECRET~~

25X1A6a

25X1A6c

Chief of Station, [REDACTED]

Acting Chief, Finance Division

Administrative  
Request for Promotion - [REDACTED]

25X1A9a

25X1A Inform [REDACTED]

[REDACTED] dtd 13 June 1960

25X1A6c

1. The Duties and Responsibilities Statement submitted by reference has been submitted to the Office of Personnel together with the recommendation that favorable consideration be given to upgrading Slot No. 1149 to GS-9.

2. Based upon the results of the upgrading request, appropriate action will be taken on the promotion request.

25X1A2e

20 July 1960

Distribution:

25X1A6a Orig. and 2 - COS, [REDACTED]  
2 - Comptroller  
2 - NE Division  
1 - FD

25X1A9a

FD/AC [REDACTED] :bjh/2295

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Approved For Release 2001/07/12 : CIA-RDP80-01240A000200080027-4

25X1A6c

25X1A6a Chief of Station, [REDACTED]

Acting Chief, Finance Division

Administrative  
Request for Promotion - [REDACTED]

25X1A9a

25X1A Inform [REDACTED]

25X1A6c [REDACTED] dtd 13 June 1960

1. The Duties and Responsibilities Statement submitted by reference has been submitted to the Office of Personnel together with the recommendation that favorable consideration be given to upgrading Slot No. 1149 to GS-9.

2. Based upon the results of the upgrading request, appropriate action will be taken on the promotion request.

25X1A2e

20 July 1960

25X1A6a Distribution:

Orig. and 2 - COS, [REDACTED]  
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25X1A9a FD/AC/[REDACTED]:bjh/2295

~~SECRET~~



44-35

25X1A6c

25X1A6a Chief of Station, [REDACTED]

29 July 1960

Acting Chief, Finance Division

Administrative  
Request for Promotion - [REDACTED]

25X1A9a

25X1A Inform [REDACTED]

25X1A6c [REDACTED] dtd 13 June 1960

1. The Duties and Responsibilities Statement submitted by reference has been submitted to the Office of Personnel together with the recommendation that favorable consideration be given to upgrading Slot No. 1149 to GS-9.

2. Based upon the results of the upgrading request, appropriate action will be taken on the promotion request.

25X1A2e

20 July 1960

25X1A6a Distribution:

Orig. and 2 - COS, [REDACTED]  
2 - Comptroller  
2 - NE Division  
1 - FD

25X1A9a FD/AC/ [REDACTED] :bjh/2295

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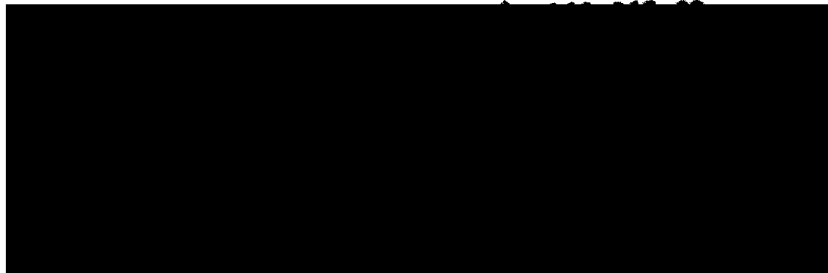
~~SECRET~~

20 July 1960

MEMORANDUM FOR: Office of Personnel  
ATTENTION : Salary and Wage Division  
FROM : Acting Chief, Finance Division  
SUBJECT : Reclassification of Slot No. 1149  
from GS-7 to GS-9

1. There is attached for your consideration a current statement of the duties and responsibilities being performed by the incumbent of subject position as submitted by the [REDACTED] Station.

2. The following information relative to the Station's financial activities is submitted for your use in considering the proposal:



3. Based upon the information indicated in paragraph 2 above, the upgrading of this position to a GS-9 is warranted and favorable consideration should be given to the upgrading.

Attachment

CONCUR:

22 JUL 1960

Comptroller

Date

Distribution:

- Orig. and 1 - Addressee
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- 1 - NE/Support
- 1 - FD w/att.

FD/AC/ [REDACTED] :bjh/2295

~~SECRET~~

20 JUL 1960  
RECEIVED